



**STATE OF WASHINGTON  
BOARD OF PILOTAGE COMMISSIONERS**

**STATEMENT OF POLICY**

**REGARDING: Proration of Stipends to Pilot Trainees Who Request a Change in Stipend Status at Times Other Than the Beginning or End of a Month**

WAC 363-116-078(10) states that pilot trainees may request a change in stipend status and are entitled to prorated stipends.

It is the policy of the Board that the procedure by which stipends to pilot trainees are prorated in the context of WAC 363-116-078(10)(a)(i)(C) is set forth below:

The maximum prorated monthly stipend to which a trainee is entitled is limited to the **lesser** of

- A. the number of days available for training, divided by the number of days in that month, multiplied by the amount of the monthly stipend (currently \$6000)

Example: Trainee is available for training 20 days in a 30-day month  
 $20 \div 30 = .6666 \times \$6000 = \$4000$

**OR**

- B. the number of training trips made, divided by 18 (current minimum number of trips required for stipend eligibility), multiplied by the amount of the monthly stipend (currently \$6000)

Example: Trainee is available a partial month and only makes 4 trips  
 $4 \div 18 = .2222 \times \$6000 = \$1333$